Ambitious About Autism Risk Assessment – Coronavirus (2019-NCoV) Risk Assessment – The Rise School

Definitions

"AaA" means Ambitious About Autism and Ambitious About Autism Schools Trust.

Clarifications

The purpose of this Risk Assessment is to outline risks associated with the COVID-19 pandemic, as well as the actions AaA is taking to manage these risks, specifically for The Rise School. This particular risk assessment is to cover a specific AaA setting and is intended to cover any person entering that setting, regardless of whether they are a pupil, parent or guardian, member of staff, volunteer, partner, visitor or contractor.

Separate, more specific risk assessments have been drawn up for specific groups of staff, as well as pupils and learners. This risk assessment is different in the sense that it is intended to cover access to and generally understood activities within a particular setting or location.

AaA recognizes that some staff are classified as per the government guidance as being particularly vulnerable. Where appropriate and in accordance with government guidance, separate, individual risk assessment and subsequent adjustments will be made for these staff.

THIS RISK ASSESMENT MUST BE READ IN CONJUNCTION WITH THE GENERIC "SCHOOL AND COLLEGE STAFF" RISK ASSESMSENT (*Please see footnote on final page of this document) THIS RISK ASSESMENT IS REVIEWED MONTHLY, AND WILL THEREFORE CAPTURE ANY ADDITIONAL CONTROL MEASURES DEEMED NECCESARY AS THEY ARISE.

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1.0 Background

A coronavirus is a type of virus. As a group, coronaviruses are common across the world. Typical symptoms of coronavirus may include a fever and a cough that may progress to a severe pneumonia causing shortness of breath and breathing difficulties. The UK government is updating the official symptoms periodically, as more is learned about the disease.

Generally, coronavirus can cause more severe symptoms in people with weakened immune systems, older people, and those with long-term conditions like diabetes, cancer, and chronic lung disease. Novel coronavirus (2019-nCov) is a new strain of coronavirus first identified in Wuhan City, China. Viruses constantly change through mutation, and so the emergence of new variants is an expected occurrence and not in itself a cause for concern; SARS-CoV-2 is no exception. A diversification of SARS-CoV-2 due to evolution and adaptation processes has been observed globally.

While most emerging mutations will not have a significant impact on the spread of the virus, some mutations or combinations of mutations may provide the virus with a selective advantage, such as increased transmissibility or the ability to evade the host immune response. In such cases, these variants could increase the risk to human health and are variants of concern. AaA will continue to monitor and react to all new variants of the coronavirus and implement specific controls measures where necessary.

2.0 Latest Information

The links below provides the very latest information from the NHS and UK government websites.

General NHS / PHE / GOV COVID-19 Guidance

https://www.gov.uk/government/collections/coronavirus-covid-19-list-of-guidance https://www.england.nhs.uk/coronavirus/primary-care/about-covid-19/

NHS COVID-19 Symptoms

https://www.england.nhs.uk/coronavirus/community-social-care-ambulance/symptoms-of-covid-19-and-medical-advice/

Order coronavirus (COVID-19) rapid lateral flow tests - GOV.UK (www.gov.uk)

Report a COVID-19 rapid lateral flow test result - GOV.UK (www.gov.uk)

Get a free PCR test to check if you have coronavirus (COVID-19) - GOV.UK (www.gov.uk)

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Risk Assessment

			Ambitious about Autism Schools Tru	ıst
Description of tas	sk and specific area be	ing assesse	ed	
Coronavirus (2019	9-NCoV) – The Rise Sch	nool, Browe	ells Lane, Feltham, Middlesex, TW13 7	F
Name of Assesso	r: Leigh-Anne Sullivan		Reviewed by: Helen Ralston	Date of Assessment: 15/05/2020
Position Held: Sci	hool Business Manage	r	Position Held: Head of School	Planned Review Date: Reviewed
				Monthly
Activity or Area Hazard Description	Risk Identified	Persons at Risk	Control Measures (Mitigating actions and measures taken	by AaA)
Communal areas of the school: Corridors, entrance, reception, staircases.	Risk of contracting COVID19 from pupils, colleagues, or others within the teaching & learning environment.	Staff, pupils, visitors	 appropriate use and application accommodation. 2) All building users are to clean the eating, and after sneezing or coursed. 3) All building users are encouraged. 4) Use a tissue or elbow to cough or it'). 5) Ensure that bins for tissues are effected. 6) Display up-to-date posters on dot of the coulege settings. 8) Provide high alcohol hard surface high contact areas within assigned. 9) All members of staff when working them if they require support. 10) Ensure a strict and regular clean surfaces and bathrooms. 11) Severely restrict external visitors have a critical reason for entering. 	d not to touch their mouth, eyes, and nose. or sneeze and use bins for tissue waste ('catch it, bin it, kill emptied throughout the day. bors where there is no entry to a room. NYONE exhibiting symptoms from entering the school or e wipes/disinfectant spray, for assigned staff to wipe down ed zones. ing from school are required to always have a radio with ing regime, with particular attention to frequently touched is from entering the education settings. All visitors must
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Reception Entrance to school	Over Crowding in entrance area, risk of contracting	Staff, pupils, visitors	 Ensure areas are ventilated, opening windows, and propping open doors wherever possible. Staff of our Schools and colleges to wear face masks in communal areas such as corridors, toilets, etc. Please refer to the Coronavirus information hub, face coverings information for staff page for further information. Staff are encouraged to wear face coverings in classrooms and when working directly with pupils. Staff, pupils, and visitors MUST wear Face masks when in communal areas. Take appropriate actions to reduce risk if hygiene rules and social distancing is not possible, for example when transporting children and young people with complex needs who need
	COVID19 from pupils, colleagues, or others	Visitors	support to access the vehicle or fasten seatbelts.
Gated entrances and exits to school	Over-crowding at entrance area, risk of contracting COVID19 from pupils, colleagues, or others	Staff, pupils, visitors	 Signage on gates to remind people of entry point and to sanitise hands. Staff at each entrance and exit to support and direct. Allocation of entry and exit points communicated with families and staff.
Standard Classrooms – 001, 002, 003, 004, 006, 007, 008, 101, 102, 103, 104, 105, 106, 107	Risk of pupils / staff contracting COVID19 – Number of staff and pupils	Staff, pupils	 These control measure are in addition to the <u>General Classroom Risk Assessment.</u> Posters on internal doors to remind pupils and staff to maintain 1 person at a time in the quiet room. Hand sanitiser, antibacterial wipes/disinfectant spray, high alcohol content device wipes & face masks are in each room in use. All members of staff when working from school are required to always have a radio with them if they require support. Individual device allocated to pupil, secured to ensure no trip hazards and cross contamination. Individual pupil pencil cases and workbooks allocated to reduce cross contamination. Ensure a strict and regular cleaning regime, with particular attention to frequently touched surfaces.
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			7) Ensure property ventilated enoning windows, and propping open decre wherever
			 Ensure areas are ventilated, opening windows, and propping open doors wherever possible.
			8) Clean tables before and after eating.
			9) The school will align itself with the roll-out of CO2 detectors as per government guidance
			and will arrange their installation as they arrive.
Specialist	Risk of pupils / staff	Staff,	These control measures are in addition to the Food Technology Risk Assessment.
Classroom – Food	contracting COVID19	pupils	1) Posters within classrooms to remind pupils and staff to keep distance and wash hands
Tech 108	– Number of staff	papilo	regularly.
	and pupils		2) All members of staff when working from school are required to always have a radio with
			them if they require support.
			3) Hand sanitiser, antibacterial wipes/disinfectant spray, high alcohol content device wipes
			located in each room in use.
			4) Ensure a strict and regular cleaning regime, with particular attention to frequently touched
			surfaces.
			5) Ensure areas are ventilated, opening windows, and propping open doors wherever
			possible.
Specialist	Risk of pupils / staff		These control measure are in addition to the <u>Gym Risk Assessment</u> .
Classroom –	contracting COVID19	pupils	1) Posters within room to remind pupils and staff to keep distance and wash hands regularly.
Common Room & Gym 005	 Number of staff and pupils 		 All members of staff when working from school are required to always have a radio with them if they require support.
cym cos			3) Hand sanitiser, antibacterial wipes/disinfectant spray, high alcohol content device wipes
			located in each room in use.
			4) Ensure a strict and regular cleaning regime, with particular attention to frequently touched
			surfaces and equipment.
			5) Ensure areas are ventilated, opening windows, and propping open doors wherever
			possible.
			6) Equipment is not to be shared unless it has been cleaned and disinfected between use.
Specialist	Risk of pupils / staff	Staff,	1) Posters within room to remind pupils and staff to keep distance and wash hands regularly.
Classroom –	contracting COVID19	pupils	2) All members of staff when working from school are required to always have a radio with
Sensory Room	 Number of staff 		them if they require support.
010	and pupils		3) Hand sanitiser, antibacterial wipes/disinfectant spray, high alcohol content device wipes
			located in each room in use.
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			4) Ensure a strict and regular cleaning regime, with particular attention to frequently touched
			surfaces and computer equipment.
			 Ensure areas are ventilated, opening windows, and propping open doors wherever possible.
			6) Equipment is not to be shared unless it has been cleaned and disinfected between use.
Specialise Classroom - Soft Play 009	Risk of contracting COVID19 from pupils, colleagues, or	Staff, Pupils	 All members of staff when working from school are required to always have a radio with them if they require support. Hand sanitiser, antibacterial wipes/disinfectant spray, high alcohol content device wipes
	others within the		located in each room in use.
	teaching & learning		3) Ensure a strict and regular cleaning regime, cleaning before and after each use.
	environment.		 4) Ensure areas are ventilated, opening windows, and propping open doors wherever possible
			5) Staff to observe social distancing where possible.
Sports Hall	Risk of pupils / staff	Staff,	1) Use tape or floor stickers where appropriate to demarcate areas to encourage and
	contracting COVID19 – Number of staff	pupils	reinforce social distancing.
	and pupils		 Ensure a strict and regular cleaning regime, with particular attention to frequently touched surfaces.
			 Ensure areas are ventilated, opening windows, and propping open doors wherever possible.
			4) Lunch times will be split into 2 sittings to ensure social distancing.
Dining Hall	Risk of pupils / staff contracting COVID19	Staff, pupils	 Use tape or floor stickers where appropriate to demarcate areas to encourage and reinforce social distancing.
	– Number of staff and pupils		 Ensure a strict and regular cleaning regime, with particular attention to frequently touched surfaces.
			 Ensure areas are ventilated, opening windows, and propping open doors wherever possible.
			4) Lunch times will be split into 2 sittings to ensure social distancing.
			5) The daytime cleaner would be on site during this time and will assist in cleaning the tables
			and touch points in between sittings.
Kitchen	Risk of contracting	Staff,	1) Ensure strict and regular kitchen cleaning regime, with particular attention to surfaces and
	COVID19 from	pupils	equipment people can touch.
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	surfaces within the		2) Use signage and stickers near and in entrances to the kitchen, only 2 members of staff to
	kitchen / canteen		enter at a time, to reinforce the importance of social distancing and handwashing.
	facilities.		3) Ensure that staff using the kitchen are supplied with adequate and appropriate PPE.
			4) Ensure very good supplies of soap to support and encourage good handwashing practice.
			5) Ensure ample supply of cleaning consumables.
			6) All members of staff are required to have a radio with them at all times if they require
			support.
			7) Lunch times will be split into 2 sittings to ensure social distancing.
			8) Staff will maintain social distancing when serving food.
			9) Ensure areas are ventilated, opening windows and propping open doors wherever possible.
Medical Room	Risk of pupils / staff	Staff,	These control measures are in to work alongside the First Aid & Health Care Policy.
	contracting COVID19	Pupils,	1) Display up-to-date posters encouraging regular and proper handwashing throughout the
	- Contamination.	visitors	school.
			2) Hand sanitiser, antibacterial wipes/disinfectant spray, high alcohol content device wipes
			located in each room in use.
			3) Ensure a strict and regular cleaning regime, with particular attention to frequently touched
			surfaces.
			4) Ensure areas are ventilated, opening windows and propping open doors wherever possible.
			5) Staff supplied with adequate and appropriate PPE (FACE COVERINGs, gloves, aprons, etc)
			to support with first aid and medication administration.
			6) Staff supplied with adequate and appropriate PPE, located in the medical room, before
			entering when used as an isolation room to take a suspected symptomatic individual's temperature.
			7) If exhibiting symptoms, the individual is to remain in the isolation room, SLT are alerted of
			symptoms and arrangements are made for the individual to leave the site, self-isolate for at
			10 days from when the symptoms started, arrange to have a test to see if you have COVID-
			19.
			8) Ensure the room is thoroughly cleaned using disinfectant and disposable cloths, and well
			ventilated after an individual has entered and used this room.
			9)
1:1 Room – now	Risk of pupils / staff	Staff,	1) Display up-to-date posters on door: Isolation Room. Do not enter unless exhibiting COVID-
being used as the	contracting COVID19	Pupils,	19 symptoms.
COVID-19	-Contamination	visitors	
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Assessment Room for people			2) All PPE worn is to be removed, placed in a bin liner, double bagged and left for 72 hours before being taken to the bin shed.
displaying symptoms.			3) Ensure a strict and regular cleaning regime, with particular attention to frequently touched surfaces.
			 4) Ensure areas are ventilated, opening windows and propping open doors wherever possible. 5) <u>COVID-19 Onsite LFT for Staff & Pupils TRS</u>
Office Spaces	Risk of pupils and staff contracting COVID19 from other pupils / colleagues / others within the office environment.	Staff, pupils	 Display up-to-date posters encouraging regular and proper handwashing. Display posters on doors of offices for maximum capacity / waiting instructions. All members of staff when working from school are required to always have a radio with them if they require support. Provide hand sanitiser, antibacterial wipes/disinfectant spray and high alcohol content device wipes within the office space. Phones and computers are to be cleaned routinely throughout the day. Ensure a strict and regular cleaning regime, with particular attention to frequently touched surfaces. Ensure areas are ventilated, opening windows and propping open doors wherever possible.
Staff Room & Sensory Garden	Risk of contracting COVID19 from surfaces within the kitchen / canteen facilities and overcrowding.	Staff, Pupils, visitors	 All members of staff when working from school are required to always have a radio with them they require support. Two areas for preparing food and drinks. Hand sanitiser, antibacterial wipes/disinfectant spray, high alcohol content device wipes located in each room in use. Ensure a strict and regular cleaning regime, with particular attention to frequently touched surfaces. Ensure areas are ventilated, opening windows and propping open doors wherever possible.
Staff Hub	Risk of pupils and staff contracting	Staff, pupils	1) All members of staff when working from school are required to always have a radio with them if they require support.
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Playground	COVID19 from other pupils / colleagues / others within the office environment. Risk of pupils / staff contracting COVID19 - Number of pupils Contamination	Staff, pupils	 Provide hand sanitiser, antibacterial wipes/disinfectant spray and high alcohol content device wipes within the office space. Phones and computers are to be cleaned routinely throughout the day. Ensure a strict and regular cleaning regime, with particular attention to frequently touched surfaces. Ensure areas are ventilated, opening windows and propping open doors wherever possible. All members of staff when working from school are required to always have a radio with them if they require support. Playgrounds to be cleaned routinely throughout the day. Focus to be on handles as well as metal & plastic surfaces being cleaned with anti-bacterial spray. Any equipment must be cleaned and disinfected between group use. Equipment must not be shared with other groups at the same time.
Trips & outings in the community with Pupils and Learners	Risk of contracting COVID19 from pupils, colleagues, or others within the teaching & learning environment.	Staff, Pupils	 Using the school minibus, all staff & pupils must continue wearing face coverings and adhere to, social distance where possible. Windows should be opened in the minibus for fresh air and good ventilation. Walking during trips and outings, maintain social distancing and wear face coverings when entering buildings. Take spare disposable masks, gloves and aprons for first aid and if COVID-19 symptoms are exhibited. Sanitising and washing hands frequently throughout the day. If someone gets symptoms – contact the school immediately, place the pupil in an area with no direct contact with others, with ventilation, until the school are able to arrange for the person to get collected.
Use of toilets and bathrooms	Risk of pupils / staff contracting COVID19 from surfaces within toilet / bathroom facilities.	Staff, Pupils, visitors	 Ensure strict and regular bathroom cleaning regime, with particular attention to surfaces people can touch. Ensure regular emptying and replacement of sanitary-related disposal units. Ensure ample supply of bathroom consumables and cleaning consumables. Ensure very good supplies of soap to support and encourage good handwashing practice. Ensure that posters, specifically promoting handwashing are displayed prominently in all toilets and bathrooms.

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Physical	Risk of contracting	Staff,	1) Continue to implement all established practise around P.I being a last resort - all proactive
Intervention	COVID19 from pupils	Pupils	strategies are in place (including use of known distractors and preferred items) to minimise
	or staff whilst being		risk of needing to use physical intervention
	in sustained physical		2) Ensure staff who are attending an escalation adhere to PPE guidance (e.g.) Their choice to
	intervention		wear a gloves
			3) If P.I looks to be sustained then escort to soft play, then arrange deep clean.
			4) Staff who attend escalations may choose to bring a change of clothes to school.
			5) Consider using visor if pupils might spit, if and only if appropriate.
Food	Risk of contracting	Staff,	1) Ensure that staff supporting pupils and learners during mealtimes or food-related learning
Management	COVID19 from pupils	Pupils,	activities are supplied with adequate and appropriate PPE and wash their hands regularly.
	or staff whilst	visitors	2) Remove / rearrange furniture if practical and possible to ensure adequate space is allowed
	working with food		between pupils and learning activities.
	and during		3) Ensure that food is not left out and / or exposed for extended periods. Unfinished food
	mealtimes.		should be promptly discarded.
			4) Not allow the sharing of food between pupils, learners and the staff supporting them.
Cleaning of school	Risk of contracting	Cleaners,	These control measures are in addition to the Coalo Risk Assessment
	COVID19 from	Staff,	1) Ensure Cleaning team are included in communicating the risk assessment.
	surfaces, infecting	Pupils,	2) Cleaning company, Coalo, supply their cleaners with appropriate PPE to safely undertake
	others by not	Visitors	their cleaning regime.
	cleaning using		3) All chemicals used are updated with COSHH data sheets and risk assessments.
	appropriate		4) Standard cleaning regime continues between 4:15-6:15am of whole school.
	chemicals and PPE		5) Daily cleaning of touch points around the building will be carried out between 10am-2pm
			following COVID-19 site specification.
Visitors &	Risk of contracting	Staff,	1) Severely restrict external visitors from entering the education settings. Any and all visitors
Contractors on	COVID19 from	Pupils,	must have a critical reason for entering the building.
site	pupils, staff, visitors	visitors	2) Restrict contractor attendance to critical and compliance-related work only, ensuring that
	or contractors.		said work is undertaken over weekends or after hours where at all possible
			3) All visitors and contractors must sign in at Reception using the Inventry software.
			4) Visitors and contractors are expected to maintain social distancing measures within the
			building wherever practicable.
			5) Visitors and contractors are to use the visitor toilet located in the foyer area only.
			6) Visitors and contractors are only able to work on site if they have the required PPE. If they
			do not, they will be provided with gloves and Face coverings wherever possible.
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Development of	Risk of infecting	Staff,	 7) All contractors on site must have completed a AaAST Permit to Work. 8) Contractors and visitors to wear face coverings in communal areas such as corridors, toilets at all times 1) The Rise will instigate its start of term testing for CHYP as it did in the last academic year and thereafter pupils will be encouraged to test from home, just like staff, AC and THS
symptoms or contracting COVID19.	colleagues / pupils / learners with COVID19.	Pupils, visitors	 and thereafter pupils will be encouraged to test from home, just like staff. AC and THS continue to have very low numbers of CHYP who are testing. 2) If anyone exhibits symptoms, they are to alert the SLT immediately and be taken to the isolation room. 3) Guidance and procedures in place within AaA for staff to manage the onset of suspected symptoms, or indeed contracting COVD19. https://ambitiousaboutautism.sharepoint.com/sites/CoronaVirus/ 4) Guidance around testing for COVID19. https://ambitiousaboutautism.sharepoint.com/sites/CoronaVirus/SitePages/Coronavirus-testing.aspx 5) School must follow the COVID-19: cleaning of non-healthcare settings guidance. Where the pupil, or staff member tests negative, they can return to the school and the fellow household members can end their self-isolation. Where the pupil, or staff member tests positive, the rest of their class or group should be sent home and advised to self-isolate for 10 days. The other household members of that wider class or group do not need to self-isolate unless the pupil, or staff member they live with in that group subsequently develops symptoms.
Development of negative mental health symptoms			PLEASE REFER TO THE GENERIC "SCHOOL AND COLLEGE STAFF" RISK ASSESMSENT
Staff may have questions around COVID-19 or AaA Management or procedures around COVID			PLEASE REFER TO THE GENERIC "SCHOOL AND COLLEGE STAFF" RISK ASSESMSENT

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All Staff and Pupils	Staff,	 Introduction of weekly testing in schools and colleges from January 2021, AaA are following
and learners	Pupils,	the new guidance, which is set out in the guidance below.
	visitors	<u>Asymptomatic Testing</u>
		• A separate risk assessment is in place for this activity and can be found at <u>COVID19 Testing</u>
		TRS.doc
		All CEV Staff in will have had their personal risk assessments reviewed before returning to
		the school after easter term.
		All CV staff will have their RA updated and shared with them before returning to working in
		the School.
		Guidance on shielding and protecting people who are clinically extremely vulnerable from
		COVID-19
		• AaA implemented a roll out of vaccinations for staff in Feb 2021, 2 nd Jabs are planned for
		late April/early May
		• AaA have implemented twice weekly home testing programme, specific plan can be found
		here TRS Service Testing Planning Summary - March 2021.docx (sharepoint.com)
	•	and learners Pupils,

Additional, related Risk assessments.

Should parties outside of Ambitious About Autism or Ambitious About Autism School Trust require copies of additional Risk Assessments to which this Risk Assessment relates, please request this from Justin Davies, Health and Safey Manager, <u>idavies@ambitiousaboutautism.org.uk</u>

Leigh-Anne Sullivan / Mark Dixon

School Business Manager / Head of Property & IT Version 1.14 updated 25/08/21 Mark Dixon Initial Risk Assessment done: 15 May 2020 by Leigh-Anne Sullivan Review date: 24 November 2021 Last updated: 24 October 2021 Links last checked: 24 October 2021

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